



ATRIA INSTITUTE OF TECHNOLOGY

Anandanagar, Bengaluru – 560 024

Approved by AICTE, Affiliated to VTU, Belagavi

Accredited by NAAC A++ & NBA

Ref: AIT/LIB/MOM/Even/2023-24/37

Date: 24.02.2024

LIBRARY ADVISORY COMMITTEE MINUTES OF MEETING

Ref: Library Committee Meeting /24/AIT/Dated 20.02.2024

Minutes of the meeting held on 01.08.2023.

Total Members: 14

Attendees: 12

Absentees: 2

The meeting started with the Library Advisory committee Member Secretary welcoming the members present.

The following points were discussed and deliberated:

1. Review of previous minutes of the meeting (MOM 23) and action taken:

- a. The committee was informed about the Budget 2023-24 and its utilization.
- b. The committee was informed that 15000 RFID tags and one staff terminal was purchased.
- c. The committee was informed that the books have been purchased for odd semester
- d. It had been updated to the members that the Library awareness programme had been conducted to all the UG and PG programme.
- e. The committee was informed that previous year's soft copies and 5 hard copies of project reports have been submitted from UG programs.
- f. It has been updated to the committee that National Librarian's day has been celebrated on 12.08.2023.
- g. The committee was informed that Best user award were given to the 3 students under 3 criteria's of total hours spent, maximum book borrower and highest downloads of e resources.
- h. The committee was informed that 2 days book exhibition was conducted in the month Nov 2023.

2. Budget 2024-25: The committee was informed of the total budget for the year 2024-25.

Signature

Library Committee Member Secretary
Atria Institute of Technology
Anandanagar, Bengaluru - 560 024



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3. Purchase of RFID Tags and Kiosk : The committee was informed about the purchase of Kiosk and 10000 RFID Tags for new books.

4. Purchase of books as per Autonomous status curriculum books and EVEN Semester's Books: The committee was informed that the autonomous books and even semester's books have to be purchased.

5. Renewal of Institution membership: The committee was informed that Institutional membership has been renewed for IISc Library, IIMB Library and DELNET.

6. Conduction of Library Awareness programme and its utilization: The committee was informed that the library awareness classes have to be conducted for even semester for all UG and PG program.

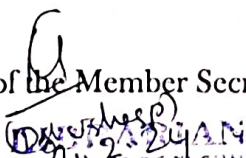
8. Submission of Soft copies of Project Reports, Paper Publication and hard copies of Thesis: The committee was informed that final year students project reports, faculty publication and Ph D Thesis have to be submitted for the academic year 2023-24.

11. Suggestions: The following suggestions have been given by the committee members.

1. Department wise journals have to be selected by each dept. from e-shodhsindh portal.
2. Library Visit timetable has to be prepared for faculty. They should visit the library at least two days in a month and they have to refer the books and e-resources for academic curriculum activities.
3. Faculty can read journals, books and other resources. Later they have to write in the library register that what kind of resources they have used.
4. Principal approved that Inter Library Loan postal charges will be given by the college.
5. The committee had suggested that 2 students will have to be nominated from each section and WhatsApp group has to be created so that students will get to know about the library resources.

Next Meeting is on 01.08.2024

Signature of the Member Secretary


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Signature of the Chairman



Principal
Atria Institute of Technology
Anandanagar, Bengaluru